

WHO WE ARE WHAT WE ARE ABOUT

Center for Pastoral Counseling of Virginia, CPC, exists to further the ministries of faith communities. We seek to bring healing to persons and relationships by integrating ancient wisdom with contemporary insight. We value religious and spiritual perspectives and trust our clients' personal values with respect and consideration.

*WE SEEK TO BRING HEALING TO
PERSONS AND RELATIONSHIPS
BY INTEGRATING ANCIENT
WISDOM WITH CONTEMPORARY
INSIGHT*

CONSULTATION AND SUPERVISION

Because we believe in the power of community – that many heads and hearts are wiser and more creative than one – we practice supervision and consultation as a part of our work. This means that your care may be discussed with a supervisor or consultant. If a specialized consultation is recommended, your counselor will assist you in locating other appropriate professionals, who will bill you separately for their services.

*WE BELIEVE IN THE POWER OF
COMMUNITY – THAT MANY HEADS
AND HEARTS ARE WISER AND MORE
CREATIVE THAN JUST ONE*

CODE OF ETHICS AND CONFIDENTIALITY

Your counselor is trained and certified and/or licensed to provide clinical services. Each of our counselors is committed to the professional standards and codes of ethics of our respective counseling

credentialing bodies, a facet of which concerns confidentiality. In accordance with federal HIPAA requirements*, all information you share with your counselor will be held in confidence. It will not be made available to individuals or agencies without your written consent except when:

- 1) You pose a danger to yourself or someone else.
- 2) There is concern about child or elder abuse.
- 3) A court of law issues a subpoena and your counselor is not exempt or excused.

Even if the above occurs your counselor will remain committed to your care.

*See HIPAA notice form supplied by your counselor

APPOINTMENTS AND FEES

Appointments are directly scheduled between you and your counselor and any changes or cancellations should be discussed with him/her. There are charges for missed appointments or cancellations without 24 hour notice. Fees are set according to our sliding fee scale, based on total income, resources, and size of family. We ask you to inform your counselor when

your financial situation or family status changes in order to facilitate an appropriate fee adjustment. Payment is expected at each session even when the fee may be insurance reimbursable.

Checks should be made payable to CPC, with your counselor's name written on the memo line. You will be given a monthly statement listing the previous month's services, fees, receipts, and account balance

CPC may charge customary fees for copies of materials requested by an attorney, a client, or court of law. CPC may also charge professional fees should a member of our staff be required to present information to an attorney or court of law.

COMMUNICATING WITH CPC AND YOUR COUNSELOR

You may contact your counselor or the CPC office by using our 24 hour voice mail system. We do not provide emergency services. **Should an emergency arise we encourage you to call 911 or your local emergency services provider** (eg. hospital Emergency Department or local government Mental Health Services Division).

Questions or concerns should be directed to your counselor or to the Clinical Services Committee.

*SHOULD AN
EMERGENCY ARISE
WE ENCOURAGE
YOU TO CALL YOUR
LOCAL EMERGENCY
SERVICES PROVIDER*

Office Hours: 9 a.m. - 5p.m. M-F
Closed most major holidays

24 hr. Voice Mail
(703) 903-9696 / (888) 903-9696
www.pastoralcounseling.com